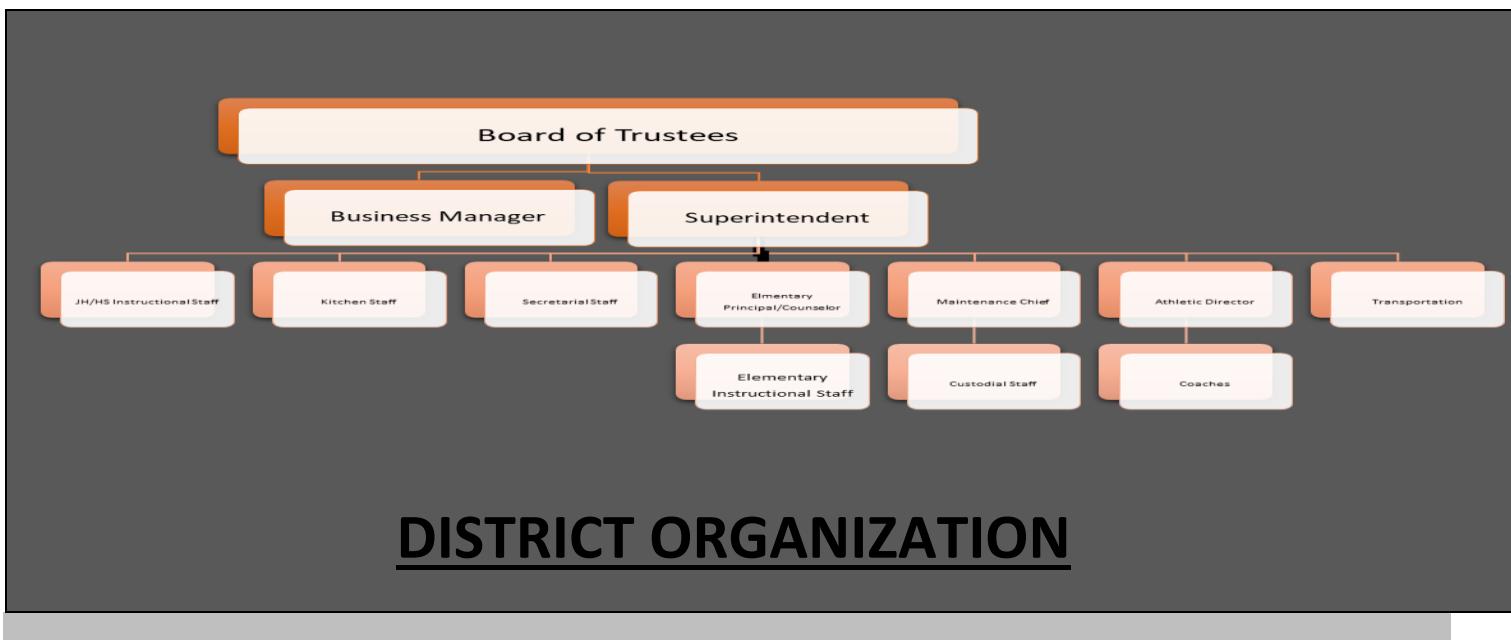


DUTTON/BRADY DISTRICT BUDGET

FISCAL YEAR 2020

On August 17th, 2020, the Dutton/Brady School District Board of Trustees expects to adopt its budget for the 2021 fiscal year. This document is intended to provide the reader with an overview of the District and its budgets for this year. The document is organized into three sections: organizational, financial, and informational.



BOARD OF TRUSTEES

Board Member	Term Expires May,	Total Time Served on Board	Occupation
Mary Erickson	2021	5 Years	Program director, leading healthcare quality improvement projects.
Clint Ellsworth	2021	8 Years	Law Enforcement
Lee Dahlman	2020	6 Years	Farm/Ranch Owner
Orrie Gondeiro	2021	2 Years	Farmer
Leigh Greyn	2021	1 Years	Small Business Owner

ADMINISTRATION STAFF

Superintendent/Principal	Erica Allen	2018-Present
Business Manager	Betty Brumwell	1980-Present
Elementary Principal/Counselor	Leslee Weber	2015 – Present
Athletic Director	Reid Michel	2016-Present

District Finance

***Plan for Allocation of Human and Financial Resources – Utilize a Minimum Number of Staff to Maximum Efficiency in Meeting District Strategic Goals, With an Emphasis on Student Success**

Dutton/Brady School Currently Meets All State Accreditation Standards

Personnel Resource Changes and Reasons for Those Changes

- After analyzing future enrollment trends, the District was able to reduce its teaching staff by one employee at the beginning of the 2019/20 school year. We expect staffing requirements to remain the same for the 2020-21 school year.

Budget Process and Timeline

- State required **TIMELINE** deadlines
 - This list is not all-inclusive. For a more detailed calendar, see the School Accounting Manual. March 1, 2020 Preliminary Budget Data Sheets sent from the OPI to districts and county superintendents. § 20-9-369, MCA.
 - March 31, 2020 Deadline for districts to adopt a resolution and provide notice of intent to impose an increase in a non-voted levy in FY2021.
 - April 24, 2020 Deadline for districts that intend to consolidate/annex effective
 - July 1, 2020 to notify the OPI. May 5, 2020 Election Day. Trustee election and general fund levy election, if needed, must be held. Other school elections may be set at times determined by the trustees. § 20-20-105, MCA.
 - By May 29, 2020 FY2020 school facility reimbursement payment to eligible districts sent to county treasurers for deposit in district's debt service fund. § 20-9-367(3), MCA.
 - June 1, 2020 FY2021 revenue estimates for coal gross proceeds sent to districts and to county superintendents from the Department of Revenue. § 20-9-141(4), MCA.
 - June 19, 2020 Final FY2020 Direct State Aid (DSA) and State Special Education payment to schools and cooperatives. § 20-9-344(5), MCA.
 - June 30, 2020 Fiscal year-end 2020. § 20-1-301, MCA. July 20, 2020 County treasurer reports final cash balances and bond information for the school year ended June 30 to each district. § 20-9-121, MCA.
 - Between July 1 & August 10, 2020 Clerk publishes notice of final budget hearing. § 20-9-115, MCA.
 - By August 3, 2020 County assessors deliver taxable valuation information to county superintendent (1st Monday in August). § 20-9-122, MCA. By the date the final budget is adopted Last day to hold an election for approval to establish a Building Reserve Fund levy (61), Technology Fund levy (28), or Flexibility Fund levy (29). **THE OPI RECOMMENDS ALL ELECTIONS BE HELD NO LATER THAN AUGUST 1 TO ALLOW ADEQUATE TIME FOR CANVASSING VOTES, ETC.**
 - On or before August 20, 2020 Trustees meet to consider all budget information. § 20-9-131(1), MCA. Not later than August 25, 2020 Final budget adopted by trustees. § 20-9-131(2), MCA.
 - By August 15, 2020 Trustees submit FY2020 Trustees' Financial Summary (TFS) to the county superintendent. § 20-9-213(6), MCA.
 - By August 28, 2020 Trustees submit the final adopted budget to the county superintendent within 3 days of adoption. § 20-9-131, MCA.
 - By September 1, 2020 Levy requirements reported to county commissioners by county superintendent. § 20-9-141, MCA. (1st Tuesday in September)
 - By September 3, 2020 or within 30 calendar days after receiving taxable values Levies fixed by county commissioners. § 7-6-4036, MCA. (1st Thursday after the 1st Tuesday in September)
 - September 15, 2020 FY2021 Final Budget and FY2020 Trustees' Financial Summary (TFS) due to the OPI from the county superintendent. § 20-3-209 and § 20-9-134, MCA*.

- **Local Budgeting Process:**

- The District Business Manager and Superintendent work together to analyze, develop and monitor the District Budget, under the oversight of the District School Board.
- Early in March the District receives preliminary budget projections from OPI. Together the business manager and superintendent analyze these projections to determine levy and other needs for the following fiscal year. This information is then presented to the board to determine a need to run a voted levy. Below are items we take into account in this process:
 - Analyze Fall and Spring Enrollment – watch for increases and decreases
 - Analyze Staffing Needs throughout the year
 - Analyze Physical Plant (Building) needs
 - Analyze March 1st Preliminary Budget Data Sheet
 - Analyze maximum and minimum budgets
 - Determine budget and staffing changes in the budget
 - Analyze Fund spending trends and make needed adjustments
 - Determine whether or not we need to run a levy
 - Determine permissive levy amounts by fund

- **Budget Forecast for all Funds**

- After a decline in 2016, the district average enrollment has remained relatively steady.
- We don't forecast any large changes in our funding in the near future.

Dutton/Brady K-12 School

Enrollment History and Projections

Grade	Actual Enrollment October 1,				Projected Enrollment 2020
	2016	2017	2018	2019	
K1	0		7	8	7
K	14	16	5	5	8
1	9	9	12	3	5
2	9	8	7	10	3
3	6	8	6	5	10
4	16	8	7	6	5
5	9	9	8	8	6
6	11	6	4	7	8
7	3	4	7	6	7
8	6	1	11	9	6
Subtotal Elem	83	69	67	59	58
9	13	4	6	9	9
10	11	7	13	7	9
11	6	10	3	12	7
12	9	6	8	2	12
Subtotal HS	39	27	30	30	37
Grand Total	<u>122</u>	<u>96</u>	<u>97</u>	<u>89</u>	<u>95</u>

ESTABLISHING THE BASE & MAXIMUM GENERAL FUND BUDGETS

- State law establishes a minimum (BASE) and Maximum General Fund budget range for each school district based on the district's basic and per-ANB entitlements, the five funding components and the special education allowable cost payment.

District: 1235 Dutton/Brady K-12 Schools

NOTE: Anticipated ANB increases approved after the date of this report have not been included in the ANB listed below. Information shown on the asterisked lines below (*) is subject to change if your district's certified ANB is changed; any changes will be reflected on the FY2021 final budget form. (+) This symbol indicates whether the current ANB or 3 year average ANB (whichever is greater) is used to determine budget funding.

1. Certified ANB	FY 2020-2021			3 Year Avg ANB			
	*Budget Unit	ANB	*Basic Entitlement	*Per ANB Entitlement	ANB	*Basic Entitlement	*Per ANB Entitlement
E1 DUTTON/BRADY K-6	69	53,541.00	394,693.80	70	53,541.00	400,407.00	+
E3 MIDWAY COLONY SCHOOL	17	53,541.00	97,331.80	18	53,541.00	103,055.40	+
M1 DUTTON/BRADY 7-8	15	107,084.00	109,942.50	16	107,084.00	117,268.00	+
H1 DUTTON/BRADY 9-12	30	321,254.00	219,772.50	31	321,254.00	227,090.50	+

- The only significant change in this year's Budget is the district's ability to vote a levy of \$9,666.00 to obtain our maximum budget.

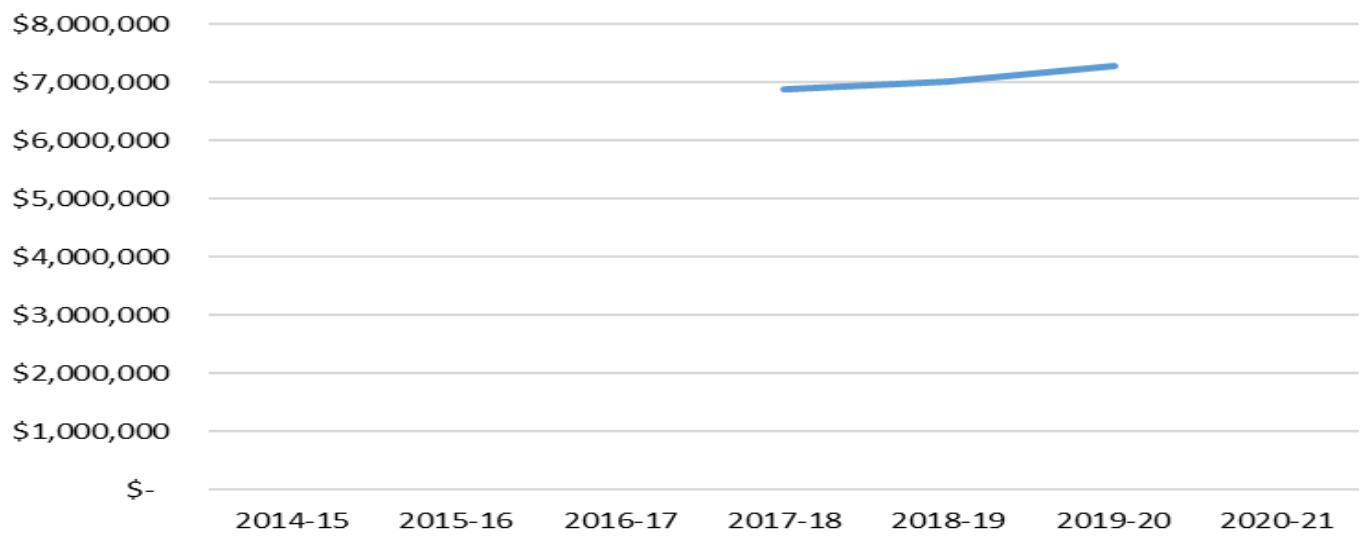
Significant Trends, Events, and Initiatives

- Due to the recent COVID-19 pandemic, schools were closed nationwide. This was an unprecedented action for our schools. Through foresighted technology planning, our district was able to provide online learning within a week of these closures. Experts predict pandemics, such as COVID-19, could be a part of our future. Our District's goal is to maintain a technology infrastructure that will continue to meet our needs into the future.
- As our school facilities age, they will require continued upkeep. At this time, the main focus of that upkeep is replacing the roof on the JH/HS portion of our building.
- Our community demographics remain stable at this time. We have many farm/ranch families within the district and much of the community's businesses work to support these farms/ranches. Many families also commute for work. In recent year both Dutton and Brady have seen a much more transient population within city boundaries.

Taxable value and mill levy trends

Year	Taxable Value	Change
2014-15		
2015-16		
2016-17		
2017-18	\$ 6,896,039	#DIV/0!
2018-19	\$ 7,029,306	1.93%
2019-20	\$ 7,285,676	3.65%
2020-21		
2021-22		
2022-23		
2023-24		

Taxable Value



DISTRICT'S MAJOR GOALS AND OBJECTIVES

Strategic Plan Work Completed 2019/20

THEME: Parent and Community Engagement	Overall Education
GOAL: Dutton/Brady school will cultivate positive relationships and promote the success of our students to encourage enrollment and ensure school sustainability.	Dutton / Brady school will build upon our foundation of quality education to continue providing relevant education with a focus on personalizing student success.
2020/21	
1 Positive promotion using several methods of communication - Facebook, newsletters, word of mouth, etc. <ul style="list-style-type: none">• Dutton Reader Board - Ongoing• Dutton/Brady Facebook• Updated Newsletter• New Webpage• Remind App. Text Usage• Live stream athletic events	Continual curriculum improvement and teaching practices. <ul style="list-style-type: none">• Brain based learning strategies Professional Development (PD)• i-Ready Math and Reading Curriculum PD -One training in 2018, Two trainings in 2019/20• PD each TTWD day on highly effective teaching practices• Nine Teachers completed 17 summer classes during summer 2019
2 Promote strong social emotional learning skills with our students. <ul style="list-style-type: none">• Teacher training during TTWD days• Piloted a JH/HS Social-Emotional learning curriculum 2019/20 School year• Trained all K-6 staff and piloted the PAX Good Behavior SEL program• Grades 9 & 10 participated in a nine-week suicide prevention class• Cyber safety and Life Skills Assemblies throughout the year	Recruitment and retention of quality certified and classified staff. <ul style="list-style-type: none">• Two teachers retired this year and both were replaced with highly qualified teachers• Recruited a SpED teacher who is working through the OPI Special Education Endorsement Project to obtain her Masters Degree in Special Education• FCS teacher completed classes for her endorsement
3 Be present in the Brady community. <ul style="list-style-type: none">• Begin use of reader board in Brady Co-op August 2020• Community Focus Group Fall	Promote student participation in dual credit and advanced learning opportunities. <ul style="list-style-type: none">• Six students completed online dual credit and MDTA classes in the 2019/20 school year.
4 Actively seek feedback from parents and the community. <ul style="list-style-type: none">• Completed an Activity Bus Logo survey• Parent Focus Group fall 2019, spring 2029, these meetings will continue 2020/21• Utilized Remind, group email, webpage and a weekly online community meeting to share and gather information from parents and the community during the COVID-19 school closure.	Regular evaluation of the modified 4-day school week. <u>According to our District Report Card:</u> <ul style="list-style-type: none">• Above State average in reading, Math, Graduation Rates and College or Career Readiness• 56% of students showing progress in Reading• 69% of students showing progress in Mathematics• 56% of students had at least 95% attendance <u>I-ready Diagnostic Data 2019-20</u>

- 62% of math students met their annual growth goal.
- 58% of Reading students met their annual growth goal

Above State Average ACT Scores

5 **Optimizing Adult Education opportunities**

- Three Adult Education Classes offered in the 2019/20 School Year
- Twenty-six Adult Education Participants

Parents understanding student curriculum.

- Parent/Teacher conferences, Parent meetings throughout the school year.

THEME: Programs

Infrastructure

GOAL: Dutton/Brady school will maintain a balance of programs and activities that enrich the lives of students and promote positivity in the community.

Dutton/Brady school will sustain the facilities and strive to provide a safe learning environment for students to learn, staff to work, and the community to participate.

2020/21

1 **Recruit and retain quality extracurricular support staff.**

- All sports coached by qualified staff
- Head Coaches evaluated at the end of each season

Provide staff with necessary training and tools to keep the learning environment safe.

- Two TTWD days focused on Live Intruder Training, along with follow-up training.
- Eight Safety Drills per year
- Two Bus Safety Drills per year
- Staff and Student cyber safety training

2 **Evaluate participation levels and understand the real reasons behind decreases in extracurricular activity.**

- Ongoing discussion with students and parents
- Student Athletic Survey

Invest in environmental controls.

- New Key/Electronic Lock System July 2019
- Updated cameras surveillance system
- Five new doors in place to improve safety
- Updates to technology system to improve cyber safety
- All Board Policies aligned/revised, completed Fall 2019

3 **Consider alternatives to traditional offerings if necessary (ie, Coding, Golf, Cross Country, etc).**

- 3rd-6th grade students participate in coding education
- Freshman participated in coding education
- Evaluated the possibility of adding girls softball

Invest in necessary facility improvements and enhancements to ensure property value.

- Re-Key all doors July 2019
- Begin roof repair project spring 2020 with new auditorium roof system
- Track shed re-roof, paint, new door project.
- Kitchen updates – countertop, paint
- Classroom Room/facility paint and repair
- Shop area remodel

Vehicle Inventory

Current Need	Vehicle Used	
Pondera Colony Teachers (Daily)	Impala	Impala
Student Transportation (Daily)	Car or Van	Milan or Silver Van
Admin Colony Visit (Weekly)	Car or Pickup	Milan or Pickup
General Teacher Use: meetings, small groups student travel, etc.	Car, Travers, Pickup	Travers, Milan, Silver Van, Pickup
JH Football (Daily in Fall)	Van	Silver Van
Cliff Maintenance (Daily)	Pickup - Diesel	As Is
Shop - Pick Up Supplies	Pickup - Either	As Is
Commodity Pickup (Monthly)	Pickup - Gas	As Is
Drivers Education	Silver Van	Silver Van

Current Vehicles	Action	Vehicle Year
Traverse	Keep	2017
Milan	Keep	2008
Impala	Keep	2006
Red Gas Pickup	Keep	2000
Silver Van	Keep (Next to Trade In)	2002
Diesel Pickup	Keep	1995

Bus Description	Years in Service	Cost of Acquisition
Bus #2 - Bluebird 1998	22	\$36,250.00
Bus #3 - Thomas - 2015	5	\$84,329.00
Bus #4 - Bluebird - 2019	1	\$84,000.00
Bus #5 - Bluebird – 2007 – TRADE IN 2020	12.5	\$122,750.00
Bus #6 - Thomas - 2004 - Mercedes Eng. Low Miles Good Condition	16	\$73,531.00
Bus #8 - Bluebird - 2002	17	\$51,378.00
Bus #10 - Bluebird - 2011	8	\$84,800.00
Bus #? – Coach Davey – 2017 - Extra Curricular Bus, Purchased 2020	0	\$169,000